



CONFIRMATION PACK

BRITISH SUMMER CHAMPIONSHIPS 2023

22-28 JULY

PONDS FORGE INTERNATIONAL
SPORTS CENTRE



Funding Partner



Official Partners



Official Supplier



Endorsed Product



Host Venue





BRITISH SUMMER CHAMPIONSHIPS 2023

PONDS FORGE INTERNATIONAL SPORTS CENTRE
22-28 JULY



KEY CONTACTS

British Swimming Contact	Venue Contact
<p>Claire Thorn British Swimming SportPark, 3 Oakwood Drive Loughborough LE11 3QF britishevents@swimming.org</p>	<p>Ponds Forge International Sports Centre Sheaf Street Sheffield City Centre Sheffield S1 2BP 0114 223 3400 Website</p>

Please see below guides for planning your trip to Sheffield:

[Accommodation in Sheffield](#)

[Things to Do in Sheffield](#)

[Eating Out in Sheffield](#)

Entry Deadline	Phase 1 – Monday 12 th June @17.00 Phase 2 – Friday 21 st July @18.00
Training Date	Friday 21 st July
Team Leader Meeting	Friday 21 st July @18.00
Competition Dates	Saturday 22 nd July – Friday 28 th July



Funding Partner



Official Partners



Official Supplier



Endorsed Product



Host Venue





BRITISH SUMMER CHAMPIONSHIPS 2023
PONDS FORGE INTERNATIONAL SPORTS CENTRE
22-28 JULY



ENTRY CONFIRMATION

Please note that no paper confirmations will be sent out to competitors. The most recently updated draft programme will be available through the entry system [here](#) and a list of submitted entries is available [here](#). Competitors are requested to check their details carefully and inform the National Entries Administrator below if there are any errors.

National Entries Administrator – Barry Saunders

Tel – 01937 522481 (after 18:00)

Email – national.entries@swimming.org

Those swimmers receiving an invitation to compete when additional invitations are sent out, and an updated list published, on Monday 12th June must ensure they have entered **no later than the start of the Team Leader meeting (18:00 on 21st July 2023)**.

Names of swimmers for relay teams (who must be on the meet database before the competition) shall be submitted electronically to the recorders using a Team Declaration Form found [HERE](#). The completed form must be submitted to the recorders at least **60 minutes** before the advertised start of the session in which the relevant team event takes place. Teams not complying with this instruction will lose their right to compete.

Withdrawals shall also be submitted electronically [HERE](#). Day 1 withdrawals must be submitted before the end of the Team Leader meeting then by 12 noon the day before for all subsequent days.

ACCREDITATION

All competitors, coaches, chaperones and support staff must have a valid accreditation to gain access to the event. Accreditation is non-transferable and must be worn at all times when inside the venue.

If the pass is forgotten, lost or mislaid, a replacement pass will be re-issued for a fee of £10.00.



Funding Partner



Official Partners



Official Supplier



Endorsed Product



Host Venue





BRITISH SUMMER CHAMPIONSHIPS 2023

PONDS FORGE INTERNATIONAL SPORTS CENTRE
22-28 JULY



ATHLETES

Your accreditation will be sent to you by email on completion of your entry. Please print and bring to the event with you where lanyards and pouches will be provided. At the end of competition, we ask that lanyards and pouches are returned to the boxes provided in reception. When reporting to marshalling/call room please take your accreditation with you. If you turn up without your accreditation you will be sent to get it.

The barcodes contain your membership number. There will be checks at the competition comparing these details against the entry database and photographic list.

POOLSIDE PASSES

All coaches, chaperones and physiotherapists must have a valid photo to gain access to the pool deck. Applications for coach/chaperone passes will be charged at £26.00 per event. **A valid DBS check, coaching and safeguarding qualification is required. Coach pass applications are now open [here](#).**

Applications received after 17th July 2023 will be subject to a £20.00 surcharge.

Applicants are advised the online Disclosure & Barring Service process could take up to 1 month to complete. All applicants must be registered with an ASA affiliated club.

All ASA clubs and license applicants will have to complete a DBS (CRB) application regardless of any previous check carried out through another organisation unless this has been registered with the DBS Update Service www.gov.uk/dbs-update-service.

If you hold a disclosure that has been registered with the DBS Update Service, and you have not yet given the ASA written consent to check the status, please submit your original disclosure certificate along with a completed consent form to dbs@swimming.org. Please also email dbs@swimming.org for a DBS Update Service Consent form.

PLEASE NOTE: It is the applicant's responsibility to ensure a DBS is in place and a pass has been purchased to attend the event. Under no circumstances will any person be allowed entry to the event without the relevant safeguarding checks in place and pass issued.

Please email britishevents@swimming.org if you have any queries.

Poolside passes will be emailed to you in PDF format to print out and bring to the event, please ensure you print these before arriving at the venue. Pouches and lanyards will be



Funding Partner



Official Partners



Official Supplier



Endorsed Product



Host Venue





BRITISH SUMMER CHAMPIONSHIPS 2023

PONDS FORGE INTERNATIONAL SPORTS CENTRE
22-28 JULY



provided. At the end of competition, we ask that lanyards and pouches are returned to the boxes provided in reception.

SCHEDULE AND CONDITIONS

The Schedule and Conditions for British Summer Championships 2023 are available on the British Swimming Website, please click [here](#).

TRAINING

Training will be available from 08:00-20:00 on Friday 21st July and 15:00-20:00 on Saturday 22nd July. These sessions are likely to get busy and monitoring of pool capacity will be in place. If pool capacity is reached then entry restrictions will be in operation.

Fins or large hand paddles are permitted in the Diving pool only. The use of bungee cords is prohibited at all times in both pools. Athletes are encouraged to use lockers to safely store their belongings. British Swimming and Ponds Forge will not be responsible for any lost or stolen items left unattended.

If you are competing in relay events only, please only warm up in the dedicated warm up times for these events. The warm ups will be full to capacity and can only accommodate athletes who are competing in the session following that warm up.

Unfortunately, training opportunities will NOT be available for Swimmers not competing. All warm-ups are ONLY available for those competing in the session immediately following.

SESSION TIMES

Heats will start at 08:30 across all days.

Afternoon sessions will be run at the following times:

Saturday 22nd July	12.00
Sunday 23rd July	N/A
Monday 24th July	13.00
Tuesday 25th July	12.30 & 14.00
Wednesday 26th July	12.30 & 14.00
Thursday 27th July	13.00
Friday 28th July	12.30 & 13.45





Finals will start 17:00 across all days except Friday 28th July when they will start at 16:00 hours. Estimated session finish times will be published in the draft programme.

WARM UP AND SWIM DOWN

Warm up will start 75 minutes before each session with 35 minutes allocated to Women and 35 minutes allocated to Men. The first event of the session will dictate who warms up first (Men on Sat/Sun/Mon/Fri - Women on Tue/Wed/Thurs). Please adhere to this.

Warm up will end 5 minutes prior to the start of the session.

Swim down will be available in the diving pit.

TEAM LEADER MEETING

It is strongly recommended that a representative from all clubs with swimmers entered in this Meet should attend the Team Leader Meeting which will take place at **18:00 on Friday 21st July 2023**, in the Skyline Suite.

Non-attendance could result in swimmers being disadvantaged or not able to compete due to them or their coach not being aware of any changes required for the running of the competition.

Timelines for the final's sessions will be issued at the team leader meeting.

SPORTS INFORMATION DESK

Training day	Competition days						
21 st	22 nd	23 rd	24 th	25 th	26 th	27 th	28 th
08:00 – 12:00 & 14:00 - 18:00	07:15 – 14:00	07:15 – 14:00	07:15 – 14:00	07:15 – 14:30	07:15 – 14:30	07:15 – 14:00	07:45 – 14:00
	16:00 – 19:00	16:00 – 19:00	16:00 – 19:00	16:00 – 19:00	16:00 – 19:00	16:00 – 19:00	15:00 – 17:00



BRITISH SUMMER CHAMPIONSHIPS 2023

PONDS FORGE INTERNATIONAL SPORTS CENTRE
22-28 JULY



ATHLETE SEATING/CONDUCT

This is located in the balcony on the Omega side of the pool, please do not sit in the press tribunes or seating that is reserved. Please do not use the spectator seating.

The use of medicine balls is permitted; however, we ask that you respect other swimmers and do not use these once the referee has blown the whistle at the start of a race. Your cooperation with this is much appreciated.

PRESENTATIONS

Medals shall be awarded to the competitors placed first, second and third in each final. Presentation of medals will be made on deck, during the respective Finals session. Details to be confirmed in the final Meet schedule.

Para swimming medals will be awarded on a multi-class basis to the first, second and third highest BPS point scorers in the final of each event. If there are less than four competitors in any one event, then a minus one rule will apply. If there is only one competitor in a final, then a medal shall be awarded if he/she breaks the British Record for their classification in that event.

GENERAL INFORMATION

MEDICAL

Pool staff will administer first aid where necessary. The closest hospital to Ponds Forge ISC is: Northern General Hospital, Herries Road, Sheffield, S5 7AU, Tel: +44 (0) 114 243 4343

RETAIL

Ness swimwear will be retailing at the British Summer Championships 2023. The store will be in the foyer/café area at Ponds Forge ISC from 22nd July. Opening Times are TBC.



Funding Partner



Official Partners



Official Supplier



Endorsed Product



Host Venue





BRITISH SUMMER CHAMPIONSHIPS 2023

PONDS FORGE INTERNATIONAL SPORTS CENTRE
22-28 JULY



CAR PARKING

Since Ponds Forge is still open to the public, parking at the venue is limited, therefore we recommend using public transport to get to the venue. Parking spaces cannot be reserved for competitors, coaches or spectators. Ponds Forge operates a Pay and Display care park (operated by CPP). Tickets can be purchased from the machines located at the entrance to the lift lobbies. We also recommend parking just across the road at Castle Gate Q-Park, Broad Street.

TICKETS

Tickets are available to purchase via Ticket Factory:

<https://www2.theticketfactory.com/british-summer-championships/online/> For more information on the sale of tickets please go to our [website](#) and social media channels – Instagram, Twitter and Facebook. The Box Office will be open in the foyer. Opening times TBC. Tickets for remaining sessions will be available on a first come first served basis at the event for the below prices Please visit the Ticket Factory website to check availability before travelling.

Online Ticket Prices:

	Heats	Saturday only	Finals	All Heats
Adults	£8.50	£9.50	£9.50	£43.25
Concessions	£7.00	£8.00	£8.00	£34.25

Concessions are 16 years and under and over 60 years

Please note on the door prices increase by £1.50 for single sessions and £2.50 for bundles.

An event programme will be available digitally and can be download free of charge just before the event [here](#).



Funding Partner



Official Partners



Official Supplier

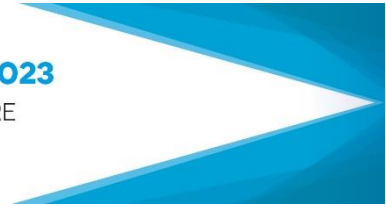


Endorsed Product



Host Venue





DOPING CONTROL

Swimmers are warned that random doping control may take place and to keep their accreditation on their person at all times for identification.

If an athlete is subject to doping control they should ensure they provide detail of **all of medications (prescribed or over the counter, including dosage) and supplements** on the Doping Control Form. Any previously disclosed medications or supplements to your club and/or British Swimming or your home nation do not form part of doping control.

You can check your medications via <https://www.globaldro.com/home/index>

Therapeutic Use Exemption (TUE)

If an athlete **IS WITHIN** the National TUE Pool they are required to obtain a TUE before using a prohibited medication or method. You can check if you are within the National TUE Pool via <https://www.ukad.org.uk/national-tue-pool> and selecting 'aquatics'.

If an athlete is **NOT** within the National TUE Pool but using a prohibited medication or method **and** is subject to doping control they are required to apply for a retroactive TUE and you should contact Jane Smith (jane.smith@swimming.org or 07917 834785) as soon as possible after doping control. A retroactive TUE must be submitted to UKAD within five (5) working days of the receipt of an Adverse Analytical Finding (AAF).

If you require support or have a query about any medications, supplements or anti-doping rules please contact Jane Smith.

Strict Liability means athletes are wholly responsible for any banned substance found in their system, no matter how it got there.



Funding Partner



Official Partners



Official Supplier



Endorsed Product



Host Venue





FILMING AND PHOTOGRAPHY POLICY

British Swimming are well aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. It should be acknowledged that the majority of images taken within a British Swimming setting are appropriate and taken in good faith. However, images of children and adults can be misused, and sharing images widely without consent may betray a confidence or identify of a child or adult, which could present a risk of harm to that individual if common sense procedures are not followed.

Parents and carers of participants under the age of 18 who wish to take images are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared with family and friends or through social media platforms. Whilst it is acknowledged that parents/carers wish to celebrate the achievements of their own children when taking part in aquatic events, it should be recognised and respected that other parents/carers may not wish for their child's image to be taken and shared in this way.

British Swimming encourage all spectators and participants at British Swimming events to make themselves familiar with the photography and filming arrangements for the event and be vigilant during that event.

British Swimming is committed to ensuring that all children who participate in British Swimming activities are able to take part in an enjoyable, safe environment and be safeguarded from harm. If you have any child safeguarding concerns at the event, please contact an Event Officer immediately to disclose your concerns.

EVENT PHOTOGRAPHY AND FILMING

This event **will be photographed and live streamed**. Static images will be displayed on the British Swimming website www.britishswimming.org. They will be used to promote the sport at this event and events in the future. Moving images may be displayed at the venue and via live stream at www.britishswimming.org. In addition, British Swimming may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis.

In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Officer present. However, if individuals wish to refuse consent to static photography,



Funding Partner



Official Partners



Official Supplier



Endorsed Product



Host Venue





BRITISH SUMMER CHAMPIONSHIPS 2023

PONDS FORGE INTERNATIONAL SPORTS CENTRE

22-28 JULY



please complete the Photography Refusal of Consent Form below and return to British Swimming Events Department.

If you, as a Parent/Guardian/Carer, have concerns about your child being photographed/filmed, please refer to the relevant Home Nation guidance document: Wavepower the ASA Child Safeguarding Policy and Procedures; YPlant the Swim Wales Child Protection Policy; Scottish Swimming Child Protection Policy. If you have any concerns in this area, please contact the Data Protection Officer.

PHOTOGRAPHY REFUSAL FORM

Name of Swimmer: _____

Membership Number: _____

Event: British Summer Championships 2023

I refuse permission for the taking and/or publication of images of my child or myself by the event's Official Photographer(s)

Signed _____

(Competitor/Parent/Carer)

Print Name: _____

Date: _____

Please return this form by email to: britishevents@swimming.org



Funding Partner



Official Partners



Official Supplier



Endorsed Product



Host Venue

