

ROLE DESCRIPTION AND PERSON SPECIFICATION

Role Title: Steward

Role Purpose: To ensure access control remains monitored and adhered to throughout the event in conjunction with Event Security.

KEY RESPONSIBILITIES

- Ensure access control is monitored alongside the Security team during the event
- Check accreditations to make sure only the correct accredited personnel access certain areas
- Ensure the general public, not attending the event, do not access event spaces within the venue
- Ensure specific changing room policies and flows that are in place are followed
- Comply with all policies and procedures set down by the organisation and in particular those relating to Diversity, Equity, Inclusion and Sustainability

Person Specification

Essential	Desirable
<ul style="list-style-type: none"> • Enthusiastic approach to teamwork 	
<ul style="list-style-type: none"> • Well presented 	
<ul style="list-style-type: none"> • Friendly and approachable 	
<ul style="list-style-type: none"> • Ability to work in a fast paced environment 	

