

 Aquatics GB

# SWIMMING CHAMPIONSHIPS

LONDON AQUATICS CENTRE  
15-20 APRIL 2025

# ENTRY PACK



Funding Partner



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## KEY CONTACTS

### Aquatics GB Contact

Issy Griffiths

Aquatics GB

SportPark, 3 Oakwood Drive

Loughborough

LE11 3QF

[isobel.griffiths@aquatics.gb.com](mailto:isobel.griffiths@aquatics.gb.com)

### Venue Contact

London Aquatics  
Centre

Queen Elizabeth

Olympic Park

London

E20 2ZQ

020 8536 3150

[Website](#)



Please see below guides for planning your trip to London:

[Venue accessibility information](#)

[Queen Elizabeth Olympic Park accessibility information](#)

[Accommodation near London Aquatics Centre](#)

[Getting to London Aquatics Centre](#)



## KEY DATES AT A GLANCE

<b>Entries Open</b>	Monday 27 <sup>th</sup> January 2025
<b>Entry Close</b>	Tuesday 18 <sup>th</sup> March 2025 @ 17:00
<b>Training Date</b>	Monday 14 <sup>th</sup> April 2025
<b>Team Leader Meeting</b>	Monday 14 <sup>th</sup> April 2025 @ 18.00
<b>Competition Dates</b>	Tuesday 15 <sup>th</sup> – Sunday 20 <sup>th</sup> April 2025

## ENTRY INFORMATION

### *GUIDE TO ENTERING ONLINE*

- Go to [swimmingresults.org](http://swimmingresults.org) and select the entry page that you require. Entries open **Monday 27th January 2025**.
- Enter your membership number or surname in the box.
- Providing you have a recent photograph in your [biog](#), a list with the events you have qualified in will appear ticked.



- Providing you have a recent photograph in your [biog](#), a list with the events you have qualified in will appear ticked.
- Untick any events which you do not wish to enter.
- Payment is via debit or credit card; please follow the PayPal payment instructions. You do not need a PayPal account to do this. **Your entry will not be complete until you receive a confirmation of payment email from Paypal.**

## Entry Links

Olympic Pathway	<a href="#">HERE</a>
Para	<a href="#">HERE</a>





## GUIDELINES FOR UPLOADING PHOTOS



- Use the headshot cropping tool on the BIOGs site to resize your headshot

If the photo is deemed to be unsuitable (either on the grounds of poor quality or wrong identity) entry into the event may not be permitted.

All entries must be made via the online entry system from Monday 27<sup>th</sup> January.

## ENTRY FEES

£17.00 per individual event.

## ***ENTRY CONFIRMATION***

A list of processed entries is available on the **[ONLINE ENTRY PAGE](#)** and will be updated automatically.

Competitors are requested to check their entries carefully and inform the Entries Administrator immediately of any errors **[national.entries@swimming.org](mailto:national.entries@swimming.org)**

A draft programme will be available on the **[ONLINE ENTRY PAGE](#)** after 19th March 2025.

## ***ENTRY CLOSING DATE***

All processed entries must be made via the online entry system by **no later than 17.00 on Tuesday 18th March.**

Please note that for the 2025 Championships, no entries beyond the closing date will be accepted.





## **SPORT NATIONALITY**

### **Championship Condition 1e makes reference to Sport Nationality – the following is an abridged explanation of what this means**

In order to be eligible to compete at an International Competition an athlete shall have a 'Sport Nationality' to represent a World Aquatics Member in this case Great Britain (GBR) To satisfy this requirement he/she shall be affiliated to GBR and is a citizen of the Country that the Athlete represents by virtue of:

- a) being a citizen of the Country by birth; or
- b) being a citizen of the Country through naturalization and having uninterrupted residence in the Country for at least three years prior to his/her first International Competition.



This requirement must be in place to progress to a Final. Any potential entrant who is not sure if they comply with this requirement must contact the Event Officer before submitting an entry.

The full requirements in relation to ‘Sport Nationality’ by World Aquatics can be found [here](#) in World Aquatics Rules – Competition Regulation 3 (Page 8-9).

Also, the full requirements in relation to ‘Nationality’ by the International Paralympic Committee can be found [here](#).

## ACCREDITATION

All competitors, coaches, chaperones and support staff must have a valid accreditation to gain access to the event. Accreditation is non-transferable and must be always worn to access athlete areas and Field of Play.





If the pass is forgotten, lost or mislaid, a replacement pass will be re-issued for a fee of **£10.00** at the Sport Information Desk.

## **ATHLETES**

Your accreditation will be sent to you by email in PDF format upon completion of your entry.

Please print and bring with you to the event where you can collect a pouch and lanyard from the Sport Information Desk.

The barcodes contain your membership number and will be scanned to check the details against the entry database.

If you are unable to find the accreditation link within the confirmation email, you can issue yourself a replacement via the links below:





<p><b>Olympic Pathway Accreditations</b></p>	<p><a href="#"><u>HERE</u></a></p>
<p><b>Para Accreditations</b></p>	<p><a href="#"><u>HERE</u></a></p>

## **COACHES/TEAM MANAGERS/CHAPERONES**

All coaches and team staff must have a valid photo accreditation to gain access to the pool deck. Applications for coach/chaperone passes will be charged at £26.00 per event. **A valid DBS check, safeguarding qualification and fulfilment of the minimum qualification/requirement for the specific role (stated below) you are undertaking is required.**

**Coaches and Team Staff accreditations will be opened no later than 17<sup>th</sup> March 2025.**



## Withdrawals

We are aware of previous incidents whereby athletes have had withdrawals submitted in their name which are false. Such fraudulent actions have caused distress and additional work.

As a measure to prevent this from continuing to occur the following process will be introduced.

Withdrawal of an athlete from either a heat or final of an event can only be carried out by a Team Staff member of the athlete's club who are in possession of a Coach, Team Manager or Chaperone event accreditation.

We encourage that accreditations are purchased early, once open, to ensure athletes can be withdrawn.



Once a relevant accreditation has been issued team staff will have access via a unique code to submit withdrawals.

## **DBS/PVG and Safeguarding**

### **Swim England**

All Swim England clubs and license applicants will have completed a DBS (CRB) application regardless of any previous check carried out through another organisation unless this has been registered with the DBS Update Service [www.gov.uk/dbs-update-service](http://www.gov.uk/dbs-update-service). If you hold a disclosure that has been registered with the DBS Update Service, and you have not yet given the Swim England written consent to check the status, please submit your original disclosure certificate along with a completed consent form to [dbs@swimming.org](mailto:dbs@swimming.org). Please also email [dbs@swimming.org](mailto:dbs@swimming.org) for a DBS Update Service Consent form.





## Scottish Swimming/Swim Wales

For queries regarding PVG for Scottish Swimming members, please email

[wellbeingprotection@scottishswimming.com](mailto:wellbeingprotection@scottishswimming.com).

For queries regarding DBS for Swim Wales members, please email

[welfare@swimming.org](mailto:welfare@swimming.org).

## Minimum Qualification/Requirements (specific to accredited role)

- Coaches - Coaching Qualification or Assistant Coach Certificate
- Team Manager – Team Manager Training Module 1 or 2 Certificate
- Chaperone – Club authorisation to be acting in loco parentis on behalf of the Club



**PLEASE NOTE:** It is the applicant's responsibility to ensure a DBS is in place and a pass has been purchased to attend the event. Under no circumstances will any person be allowed entry to the event without the relevant safeguarding checks in place and pass issued.

Please email [british.events@aquatics.gb.com](mailto:british.events@aquatics.gb.com) if you have any queries.

Scottish Swimming, Swim Wales and International Poolside Passes must be created and sent manually. They will be sent out prior to the event if you have the appropriate Safeguarding checks and qualifications on file.

Poolside passes will be emailed to you in PDF format to print out and bring to the event, please ensure you print these before arriving at the venue. Pouches and lanyards will be provided.



## COMPETITOR INFORMATION

### *SCHEDULE AND CONDITIONS*

The Schedule, Conditions and Consideration Times for Aquatics GB Swimming Championships 2025 are available on the Aquatics GB Website [here](#) under the Coaches tab.

Please contact [british.events@aquaticsgb.com](mailto:british.events@aquaticsgb.com) if you have any questions.

### *TRAINING*

Open training will be available for all competitors at the following dates and times:

Date	Time
Monday 14 <sup>th</sup> April	08:00 – 20:00
Tuesday 15 <sup>th</sup> April	14:00 – 16:00
Wednesday 16 <sup>th</sup> April	14:00 – 16:00



Thursday 17 <sup>th</sup> April	14:00 – 16:00
Friday 18 <sup>th</sup> April	14:00 – 16:00
Saturday 19 <sup>th</sup> April	14:00 – 16:00
Sunday 20 <sup>th</sup> April	14:00 – 16:00

Full details will be provided in the Confirmation Pack following the close of entries.

If you wish to train on Sunday 13<sup>th</sup> April, please contact the following London Aquatics Centre contacts to book/enquire directly:

Name	Email Address
Katie Mckeown	<a href="mailto:katiemckeown@everyoneactive.com">katiemckeown@everyoneactive.com</a>
Hollie Snape	<a href="mailto:holliesnape@everyoneactive.com">holliesnape@everyoneactive.com</a>

## SESSION TIMES

**Heats will start at 10:00 across all days.**





**All B Finals will start at 18:00 across all days. All other Finals will start at 19:00 across all days.**

Estimated session finish times will be published in the draft programme (19th March) after the close of entries.

## ***WARM UP AND SWIM DOWN***

Warm up in the competition pool will begin 90 minutes prior to the start of the session and will end 15 minutes prior to the start of the session.

Swim down will be in the training pool.

## ***TEAM LEADER MEETING***

It is strongly recommended that a representative from all clubs with swimmers entered in this Meet should attend the Team Leader Meeting which will provisionally take place at **18:00 on Monday 14<sup>th</sup> April.**



Further information will be provided within the confirmation pack.

Non-attendance could result in swimmers being disadvantaged or not able to compete due to them or their coach not being aware of any changes required for the running of the competition.

Timelines for the final's sessions will be issued at the team leader meeting.

## **TICKETS**

Tickets are available to purchase [here](#).

### **Group ticket discounts for the Aquatics GB Swimming Championships 2025**

We are pleased to be able to offer a discount on spectator ticket purchases for larger groups attending sessions together at this year's championships.





To access a 10% discount on group purchases of 10 or more tickets either:

- Follow [this link](#) to pre-apply the offer
- Or enter the promotional code GROUP10 on the [ticket website](#) before adding tickets to your basket

To access a 20% discount on group purchases of 20 or more tickets either:

- Follow [this link](#) to pre-apply the offer
- Or enter the promotional code GROUP20 on the [ticket website](#) before adding tickets to your basket

If you'd like to further discuss the needs of any group booking or require a booking of 27 or more tickets per session, please contact the Aquatics GB Events inbox on [British.Events@aquatics.gb.com](mailto:British.Events@aquatics.gb.com)



## ACCOMMODATION

The Stratford have a small number of rooms available for the below discounted rates per night for Bed and Breakfast.

Days	Rate
Monday - Thursday	£200 per night
Friday - Sunday	£250 per night

***Please Note: all bookings are subject to availability.***

To enquire about/book these discounted rooms, please contact their reservations team directly via [reservations@thestratford.com](mailto:reservations@thestratford.com) quoting “Aquatics GB Swimming Championships”. Please also cc in the following email address - [Ratnesh@thestratford.com](mailto:Ratnesh@thestratford.com).

Further information on The Stratford can be found [here](#).



## ***DOPING CONTROL***

By entering this event, you/your child, consents to report to Doping Control if requested any time during this event. You also agree to abide by the Aquatics GB & UKAD Anti-Doping Rules. For further information, See Link: [Anti-Doping | Aquatics GB](#)

## **FILMING AND PHOTOGRAPHY**

### ***FILMING AND PHOTOGRAPHY POLICY***

Aquatics GB are aware of the wide range of devices including mobile telephones which have photographic and filming capabilities. This enables the capture of both static and moving images. It should be acknowledged that the majority of images taken within an





Aquatics GB setting are appropriate and taken in good faith. However, images of children and adults can be misused, and sharing images widely without consent may betray a confidence or identify of a child or adult, which could present a risk of harm to that individual if common sense procedures are not followed.

Parents and carers of participants under the age of 18 who wish to take images are requested to focus on their own children as much as reasonably possible and to avoid including other children in images, particularly if those images are being shared with family and friends or through social media platforms. Whilst it is acknowledged that parents/carers wish to celebrate the achievements of their own children when taking part in aquatic events, it should be recognised and respected that other





parents/carers may not wish for their child's image to be taken and shared in this way.

Aquatics GB encourage all spectators and participants at Aquatics GB events to make themselves familiar with the photography and filming arrangements for the event and be vigilant during that event.

Aquatics GB is committed to ensuring that all children who participate in Aquatics GB activities can take part in an enjoyable, safe environment and be safeguarded from harm. If you have any child safeguarding concerns at the event, please contact an Event Officer immediately to disclose your concerns.

## *EVENT PHOTOGRAPHY AND FILMING*

This event **will be photographed and live streamed**. Static images will be displayed





on the Aquatics GB website [here](#). They will be used to promote the sport at this event and events in the future. Moving images may be displayed at the venue and via live stream [here](#). In addition, Aquatics GB may use these recordings and images for the purposes of education and training, swimmer analysis, promotion, performance, development and selection and event analysis.

In such instances where the event is being live streamed, it will not be possible to provide the option to refuse consent to filming and if there are any concerns, please speak to the Event Officer present. However, if individuals wish to refuse consent to static photography, please complete the Photography Refusal of Consent Form below and return to Aquatics GB Events Department.







If you, as a Parent/Guardian/Carer, have concerns about your child being photographed/filmed, please refer to the relevant Home Nation guidance document: Wavepower the Swim England Child Safeguarding Policy and Procedures; YPlant the Swim Wales Child Protection Policy; Scottish Swimming Child Protection Policy. If you have any concerns in this area, please contact the Data Protection Officer.

Our photography refusal form is available on the next page.

Please note that professional photography is not permitted at this event without prior written consent. Personal photography for private use is welcome provided it does not disrupt the event or infringe on the privacy of others.





# PHOTOGRAPHY REFUSAL FORM

**Name of Swimmer:**

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**Membership Number:**

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# Event: Aquatics GB Swimming Championships 2025

I refuse permission for the taking and/or publication of images of my child or myself by the event's Official Photographer(s)

**Signed**

\_\_\_\_\_ (Competitor/Parent/Carer)

**Print Name:**

\_\_\_\_\_



**Date:**

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Please return this form by email to:  
**[british.events@aquatics.gb.com](mailto:british.events@aquatics.gb.com)**

